

Thurrock Council

Standards & Audit Committee

Internal Audit Progress Report 2017/18

Date of Committee: 6 July 2017

Introduction

The internal audit plan for 2017/18 was presented to the Standards & Audit Committee on 28th February 2017. This report provides an update on progress against that plan.

Table showing reports issued as Final, in Draft or Work in Progress

Assignment	Status	Opinion	Actions Agreed (by priority)		
			High	Medium	Low
Audits to address specific risks					
Community Safety	Work in Progress	Deferred to September at request of client	N/A	N/A	N/A
Leaseholder Charges	Work in Progress		N/A	N/A	N/A
Business User Allowance Follow up	Final	Advisory	Actions being discussed in both Directors' and People Boards		
Emergency Planning	Work in Progress		N/A	N/A	N/A
Risk Management	Work in Progress		N/A	N/A	N/A
Section 17 Payments	Work in Progress		N/A	N/A	N/A
Temporary Accommodation	Work in Progress		N/A	N/A	N/A
VAT	Work in Progress		N/A	N/A	N/A
Extensions to contracts of consultants	Draft		N/A	N/A	N/A
Core Assurance					
HR & Payroll	Draft		N/A	N/A	N/A
Council Tax	Draft		N/A	N/A	N/A
Housing Benefits	Draft		N/A	N/A	N/A
NNDR	Draft		N/A	N/A	N/A
Main Accounting & Budgetary Control	Draft		N/A	N/A	N/A

Work and other issues for which no reports are generated

We are currently reviewing an EU funded project called ANIMATE to ensure the council claims all of the funding to which it is entitled. The final claim is due to be submitted once our review is completed.

A review of stationery purchases were undertaken following concerns that a local supplier was being used by a number of departments when there is a formally agreed contract in place with Lyreco. It was identified that some staff used the local contractor as they believed print Cartridges could not be supplied by the current

supplier or were cheaper and others used them between the change from the old to the new supplier. Procurement checked with Lyreco and their prices for cartridges were actually cheaper and they can supply relevant cartridges at a competitive price if they are asked. A memo was sent to Procurement highlighting these findings and they sent out a reminder to all staff that they must use the council's approved supplier.

Changes to plan

There has only been one change to the plan for 2017/18 which was around the request to defer the Community Safety review until September due to resourcing issues.

